

Chhatrapati Shahu Ji Maharaj University, Kanpur

Internal Academic Audit Report

Session: 2017-18

PART – A

(To be filled by the Head of Department)

1. Name of the School : Institute of Biosciences and Biotechnology
2. Name of the Department : Department of Biochemistry
3. No. of Full-Time Permanent Faculty : 02
4. No. of Guest/Contractual / Other Faculty: 02
5. No. of Faculty with Ph.D. Qualification: 02
6. No. of Faculty with Ph.D. (pursuing) : Nil
7. Name of UG Courses : NA
8. Name of PG Courses : M.Sc. Biochemistry
9. Total No. of Students: UG ...Nil. PG... 27.3.6 Total (UG/PG) : 27 36
10. No. of Ph.D. Students : Nil
11. Frequency of Curriculum Revisions Information: Nil
12. No. of Sponsored Research Projects (Sanctioned/Ongoing) : 01
13. No. of Sponsored Research Projects (Submitted) : NA
14. No. of Journal Papers Published by Department: Nil 01
15. No. of Books Published: Nil
16. No. of Book Chapters Published: 02 01
17. No. of Patents: Nil
18. Ph.D. Theses (Awarded) : Nil
19. Total Number of Conferences/Seminar Organized: NA
20. No of Seminars/ Conferences/ Workshops Attended/Participated by Faculty Members: 01
21. No. of new courses (developed) : NA
22. No. of industry visits undertaken for students of the department: NA
23. Any Other Information Exhibiting Academic Strength of Department: NA

Meegha Srivastava.
Name and Signature of HoD

PART – B

(To be filled by Expert)

Proforma of Internal Academic Audit Report

Name of Department Visited: Department of Biochemistry

Name of Internal Expert: Dr. Neerja Srivastava

Designation: Assistant Professor

Address: Institute of Biosciences and Biotechnology, CSJM University Kanpur UP - 208024

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Internal Academic Audit Report

I have gone through all the information filled in Internal Academic Audit Report Part_A and related supporting documents, which are filled and provided by the concerned Head of the Department for the academic session 2017-18. My observations are given below based on the departmental academic performance, research, initiation and innovation.

This audit report is categorized into two segments; Strengths of the Department and Suggestive Measures for Improving the Practice of the Department. A categorical description of the report as follows-

1. Strengths of the Department

- a. This department has a very wide and comprehensive outlook in the area of academics and research.
- b. This department has very well-qualified, experienced, and specialized faculty members who are committed, dedicated, and motivated for achieving academic excellence.
- c. This department has very rich infrastructural and laboratory facilities, where students are involved in experiential learning and hands-on experiences.
- d. A natural science department is always known as synonymous with research projects and laboratory exposure. This department organized various research activities for its Post Graduate Students for academic enrichment in the academic session 2017-18.

2. Suggestive Measures

- a. This rich department should also have some Under Graduate Courses keeping in mind the student's interests.
- b. Curriculum should be reviewed and revised keeping in mind the academic and social needs of the students.
- c. Department should give more opportunities to its faculty members for participating in various academic enrichment and research oriented programmes.

Neerja Srivastava
(Signature of the Internal Expert)

ACTION TAKEN REPORT

An internal academic audit has been conducted for the academic session 2017-18. There are major strengths and areas for improvement that have been identified by the auditor based on the academic and research performance of the department. An action taken report has been prepared on identified following areas for implementing suggestive measures -

Sl. No.	Highlighted/Identified Area	Action Taken
1.	Initiation of New Courses	A proposal will be prepared for initiating an undergraduate course titled 'B.Sc.' and presented to the board of studies for further proceedings
2.	Curriculum Revision	The frequency of the process of curriculum review and revision will be fixed and not more than 2 years.
3.	Organization of various Academic Engagement Programmes	Various academic enrichment and engagement programs will be initiated and at least 4 programs will be organized during the whole academic year

The following measures in the form of an action plan will be implemented in the next academic year 2018 – 19. This action taken report will also be presented and submitted to IQAC Office, CSJM, University, Kanpur UP.


 Name and Signature of HoD

Chhatrapati Shahu Ji Maharaj University, Kanpur

Internal Academic Audit Report

Session: 2017-18

PART – A

(To be filled by the Head of Department)

1. Name of the School : School of Teacher Education
2. Name of the Department : Department of Education
3. No. of Full-Time Permanent Faculty: 04 in U.G. and 04 in P.G.
4. No. of Guest/Contractual / Other Faculty: 02 Contractual Faculties in U.G.
5. No. of Faculty with Ph.D. Qualification: 07
6. No. of Faculty with Ph.D. (pursuing) :
7. Name of UG Courses : B.Ed.
8. Name of PG Courses : M.Ed.
9. Total No. of Students: UG 83+69 PG 50+28 Total (UG/PG) : 230
10. No. of Ph.D. Students : 09 (05 JRF and 04 non JRF)
11. Frequency of Curriculum Revisions Information:
12. No. of Sponsored Research Projects (Sanctioned/Ongoing) :
13. No. of Sponsored Research Projects (Submitted) :
14. No. of Journal Papers Published by Department:
15. No. of Books Published: NIL
16. No. of Book Chapters Published:
17. No. of Patents: NIL
18. Ph.D. Theses (Awarded) : NIL
19. Total Number of Conferences/Seminar Organized: NIL
20. No of Seminars/ Conferences/ Workshops Attended/Participated by Faculty Members:
21. No. of new courses (developed) : NIL
22. No. of industry visits undertaken for students of the department:
23. Any Other Information Exhibiting Academic Strength of Department:

for 
Name and Signature of HoD

PART – B

(To be filled by Expert)

Proforma of Internal Academic Audit Report

Name of Department Visited: Department of Education

Name of Internal Expert: Dr. Rashmi Gore

Designation: Assistant Professor

Address: Department of Education, CSJM University Kanpur UP -208024

Mobile No.: +91_9451220927

Internal Academic Audit Report

I have gone through all the information filled in Internal Academic Audit Report Part_A and related supporting documents, which are filled and provided by the concerned Head of the Department for the academic session 2017-18. My observations are given below based on the departmental academic performance, research, initiation, and innovation.

This audit report is categorized into two segments; Strengths of the Department and Suggestive Measures for Improving the Practice of the Department. A categorical description of the report is as follows-

1. Strengths of the Department

- a. There are two courses running in the department titled B.Ed. and M.Ed. and both are recognized by the NCTE Delhi
- b. This department has a very wide and comprehensive outlook in the area of academics, research, and extension activities
- c. This department has a very good number of well-qualified, experienced, and specialized faculty members.
- d. This department has very rich infrastructural and laboratory facilities such as; Arts & Craft Lab, Psychology Lab, Science Lab, etc.
- e. An enriched reference section is available in the department for assisting and fulfilling the research work of PG and Ph.D. students

2. Suggestive Measures

- a. This rich department should also take some measures for sponsored projects from various national and international agencies
- b. Field and school visits should also be organized for providing real exposure to the students
- c. Special initiatives could be taken for preparation of national level teaching examination

for 
(Signature of the Internal Expert)

ACTION TAKEN REPORT

An internal academic audit has been conducted for the academic session 2017-18. There are major strengths and areas for improvement that have been identified by the auditor based on the academic and research performance of the department. An action taken report has been prepared on identified following areas for implementing suggestive measures -

Sl. No.	Highlighted/Identified Area	Action Taken
1.	Sponsored Research Projects	Faculty members are continuously engage in the process of preparing projects and also submitted to ICSSR, ICPR etc. for further proceedings
2.	Field and School Visits	Provisions for school and field visits in both the curriculum; B.Ed. M.Ed. are inculcated
3.	Special Assistance Programme	A proposal has been prepared for providing Special Assistance to B.Ed. and M.Ed. Students.

The following measures in the form of an action plan will be implemented in the next academic year 2018 – 19. This action taken report will also be presented and submitted to IQAC Office, CSJM, University, Kanpur UP.


for
Name and Signature of HoD